

Erasmus+ Studies & Swiss-European Mobility Programme

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Division International Affairs, Unit Student Mobility

Erasmus+ ist für alle da.

Ein höheres Erasmus+ Budget
und neue Formate machen es möglich.



Maya, 21 Jahre – ist zum Erasmus+ Aufenthalt in Dänemark mit dem Zug und Fahrrad angereist.

Student Mobility Office

Unit of the Division International Affairs of the Central University Administration

Tasks:

- Coordination and management of exchange programs and scholarships
- Advice and support for foreign students and FU students who go abroad
- Passport service and pick-up service for partnership guests and visiting scholars



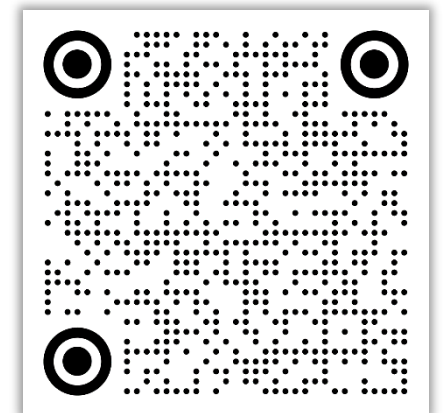
First information: online & brochure

<https://www.fu-berlin.de/studium/international/studieren-im-ausland>

Initial information on the possibilities of a stay abroad can be found in the brochure “Ins Ausland und zurück”, which you can download on our website.

Presentation of the different programs:

- Erasmus+ and SEMP Studies
- Erasmus+ Internship
- Direct exchange (study abroad mostly outside Europe/EU)
- PROMOS (Scholarship Program)



The Erasmus+ Programme:
Programme countries, partner universities, exchange
places

The Erasmus+ Programme

is a European Union Lifelong Learning Programme in higher education.

Funding is provided for the mobility of students, lecturers and university staff as well as foreign company personnel.

Erasmus+ allows students to study abroad or do internships abroad throughout careers.



Erasmus+ Studies Europe / SEMP

Benefits of participating in the program

- Tuition-free semester or annual places at an incredible number of European universities in various destination countries
- Monthly Erasmus+ grant
- Additional monthly grant per month for participants with fewer opportunities
- SEMP grants for stays in Switzerland (no EU funds/no Erasmus+)
- Organizational and professional support from the FU Berlin, supervision by the host university abroad
- Securing the academic recognition of academic achievements abroad after returning to FU Berlin

Erasmus+ Studies Europe / SEMP

From the FUB to exciting partner universities throughout Europe!

a total of 33 participating Programme Countries

all EU member states

Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden

as well as North Macedonia, Iceland, Liechtenstein, Norway, Serbia, Turkey

Switzerland as part of the **Swiss-European Mobility Programme**

Erasmus+ Studies Europe / SEMP

Freie Universität has 344 partner universities throughout Europe.

In the academic year 2025/26, a total of 2200 Erasmus+ exchange places are available!

Most places are offered in the following countries:

France	ca. 370
Spain	ca. 290
Italy	ca. 270
Poland	ca. 140
Netherlands	ca. 130
Turkey	ca. 130
Switzerland	ca. 120

2024/25: 633 Outgoing Students (616 Erasmus+, 17 SEMP/Switzerland)

Erasmus+ Studies Europe / SEMP

Where can I find information?

FU homepage > Education > International > Study Abroad > Erasmus+ Student Mobility



Startseite Leichte Sprache Kontakt Impressum Datenschutz Notfall Barrierefreiheit Beratung

DE ▼ Direktzugang ▼ Informationen für ▼ mit Google™ suchen ... Q

STUDIUM

STUDIENGANG FINDEN BEWERBEN & EINSCHREIBEN STUDIEREN KARRIERE PLANEN **INTERNATIONAL** BERATUNG & SERVICE

Startseite > Studium > International > Erasmus+ Studium Europa & Swiss-European Mobility Programme

Erasmus+ Studium Europa & Swiss-European Mobility Programme

Wir bieten regelmäßige Sprechstunden für Studierende an.

Erasmus+ Studierendenmobilität Auslandsstudium - internationale Erfahrungen sammeln

Studierende können mit Erasmus+ nach Abschluss des ersten Studienjahres an einer europäischen Hochschule in einem anderen Teilnehmerland studieren, um dort ihre sozialen und kulturellen Kompetenzen zu erweitern und ihre Berufsaussichten zu verbessern. Sie lernen dabei das akademische System einer ausländischen Hochschule ebenso kennen wie deren Lehr- und Lernmethode. Ein oder zwei Semester im europäischen Ausland studiert zu haben, bedeutet außerdem einen Pluspunkt für den persönlichen Lebenslauf und für die eigenen Chancen auf dem Arbeitsmarkt in Deutschland und Europa. Studierenden der Freien Universität Berlin stehen an mehr als 300 Partnerhochschulen in ca. 30 europäischen Ländern Erasmus-Plätze für ein Auslandsstudium zur Verfügung. Am Erasmus+ Programm beteiligen sich ausnahmslos alle Fachbereiche.

Erasmus-Studierende genießen folgende Vorteile

Definieren Sie Ihre Studienmobilität nach Ihren persönlichen Bedürfnissen und Interessen.

ERASMUS+ STUDIUM & SEMP BEWERBUNGSZEITRAUM

Allgemein:
01. Dezember 2024 bis 31. Januar 2025 für Aufenthalte im Wintersemester 2025/26 und/oder Sommersemester 2026

Abweichende Bewerbungszeiträume:
FB Rechtswissenschaft: 15. November bis 1. Dezember 2024
FB Wirtschaftswissenschaft: 01. bis 15. März 2025, keine Restplätze

Restplätze:
1. bis 15. Mai 2025 für Aufenthalte im Sommersemester 2026 (nicht jeder Fachbereich oder Institut vergibt Restplätze)

Informationen zur Bewerbung finden Sie hier.

TERMINE

13.11. 10:15	<u>Erasmus+ Infotag</u>
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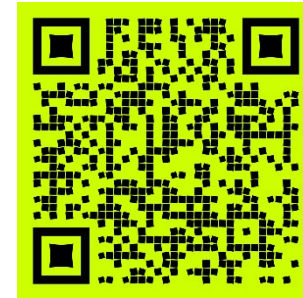
Erasmus+ Studies Europe / SEMP

Overview of partner universities and exchange places per department/institute:

FU homepage

- > Education
- > International
- > Study abroad
- > Erasmus+ Student Mobility and Swiss European Mobility
- > Student Exchange Opportunities
- > Exchange Opportunities
- > Link/QR Code to the MoveON Publisher:

<https://fuberlin.adv-pub.moveon4.de/austauschmoeglichkeiten/>



The application is only open to partner universities of the institute/department, to which your field of study(s) belong.

MoveON Publisher



Internationale Austauschmöglichkeiten / International Exchange Opportunities

Als Internationale Netzwerkuniversität bietet Ihnen die FU viele Möglichkeiten für internationale Erfahrungen. Nutzen Sie diese Programme, um Ihr akademisches Profil und Ihre Sprachkompetenz voranzubringen, Ihre Karrierechancen zu erhöhen, sich persönlich weiterzuentwickeln und wunderbare Menschen aus der ganzen Welt kennenzulernen.

In dieser Datenbank finden Sie die Austauschmöglichkeiten für Studierende der Freien Universität Berlin mit weiteren Details.

Bitte wählen Sie zuerst das Austauschprogramm, an dem Sie interessiert sind, und dann Ihren Fachbereich sowie das Institut. Wenn Sie direkt eine Partnerhochschule ansehen möchten, wählen Sie bitte zuerst das Land. Sobald die Weltkarte erscheint, können Sie die Partnerhochschule, die Sie interessiert, unter der Karte auswählen. Sollte es Probleme mit dem Link geben, versuchen Sie es in einem anderen Browser oder klicken Sie auf "Austauschmöglichkeiten" (neben "Partnerhochschulen") direkt über der Weltkarte. Sollte Ihre Suche zu keinem Ergebnis führen, kann es sein, dass für die ausgewählten Kriterien aktuell keine Austauschmöglichkeiten verfügbar sind.

Über diese Datenbank können Sie auch Erfahrungsberichte von FU Studierenden einsehen, die über die Programme Erasmus+ Studium Europa und Swiss-European Mobility Programme im Ausland waren (auf der Seite der jeweiligen Partnerhochschule).

Mehr Informationen über unsere Austauschprogramme, Bewerbungsfristen und -verfahren sowie Fördermöglichkeiten finden Sie auf unseren Internetseiten.

- Erasmus+ Studium Europa & Swiss-European Mobility Programme: <http://www.fu-berlin.de/erasmus-studium>
- Direktaustausch Studium: <https://www.fu-berlin.de/direktaustausch>
- Erasmus+ Lehraufenthalt: <https://www.fu-berlin.de/erasmus>

Suche nach Austauschmöglichkeiten

Zum Beispiel nach Austauschprogramm (Erasmus+ Studium Europa), Fachbereich - Institut (Kunsthistorisches Institut) und Studienniveau (Bachelor).

<input type="text" value="Volltextsuche"/>	<input type="text" value="Fachbereich - Institut / Department - Institute"/>
<input type="text" value="Austauschprogramm / exchange program"/>	<input type="text" value="Land"/>
<input type="text" value="Partnerhochschule / partner institution"/>	<input type="text" value="Studienniveau / level of studies"/>
<input type="text" value="Studiengang / degree program"/>	<input type="text" value="Erneuerung"/>

 Suche

MoveON Publisher: search

Suche nach Austauschmöglichkeiten

Zum Beispiel nach Austauschprogramm (Erasmus+ Studium Europa), Fachbereich - Institut (Kunsthistorisches Institut) und Studienniveau (Bachelor).

Volltextsuche

Fachbereich - Institut / Department - Institute
--- Kunsthistorisches Institut

Austauschprogramm / exchange program
Erasmus+ Studium Europa

Land

Partnerhochschule / partner institution

Studienniveau / level of studies
Undergraduate / Bachelor


Studiengang / degree program

Erneuerung

Suche



MoveON Publisher: search results



Internationale Austauschmöglichkeiten / International Exchange Opportunities

Suchergebnisse für: Institutionen

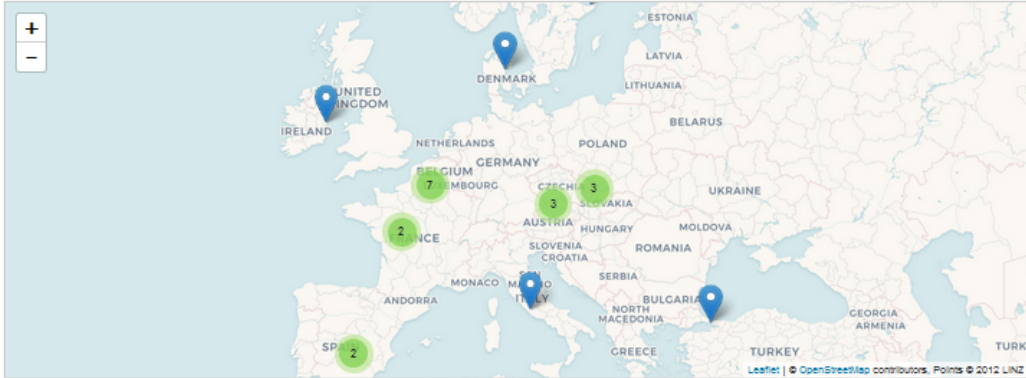
--- Kunsthis...

Erasmus+ Stu...

Undergradua...

+

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BELGIEN

2 Partnerhochschulen / Institutions

DÄNEMARK

1 Partnerhochschulen / Institutions

FRANKREICH

7 Partnerhochschulen / Institutions

IRLAND


1 Partnerhochschulen / Institutions

ITALIEN

1 Partnerhochschulen / Institutions

NIEDERLANDE

1 Partnerhochschulen / Institutions

 BELGIEN

KU Leuven

Partnerhochschulen / Institutions

City

Leuven

Website International

<http://www.kuleuven.be/english/interrelations/index.htm>

Erasmus Code

B LEUVEN01

Mehr Details

Austauschmöglichkeiten / Relations

Austauschprogramm / exchange program

Erasmus+ Studium Europa

Fachrichtung - Institut / subject area - Institute

Kunsthistorisches Institut

Anzahl Austauschplätze (akademisches Jahr)

2 (2025/26)

Dauer Plätze insgesamt (akademisches Jahr)

20,00 Monat(e) (2025/26)

Vertrag gültig bis / valid until

2027/28

Studienniveau / level of studies

Undergraduate / Bachelor| Postgraduate / Master

Studiengang / degree program

Kunstgeschichte im globalen Kontext: Afrika (MA)| Kunstgeschichte im globalen Kontext: Europa und Amerika (MA)| Kunstgeschichte im globalen Kontext: Ostasien (MA)| Kunstgeschichte: Afrika (BA)| Kunstgeschichte: Europa und Amerika (BA)| Kunstgeschichte: Ostasien (BA)



ISCED - subject area

0222 - History and archaeology

Name der Austauschmöglichkeit

Erasmus+ SMS - BE - KU Leuven - KHI - Kunsthistorisches Institut - 2025/26/27/28

MoveON Publisher: Button „Mehr Details“

KU Leuven, Belgium		 
Partnerhochschul...		
City	Leuven	
Partner institution	KU Leuven	
Name Übersetzung	KU Leuven	
URL	http://www.kuleuven.be	
Website International	http://www.kuleuven.be/english/interrelations/index.htm	
Erasmus Code	B LEUVEN01	
Language of instruction	English and Dutch English (Geography)	
Language requirements	Level B1 in English (equivalent to ILTS 6.5 or TOEFL iBT 79/80) or Dutch recommended English B2 (Geography) recommended Proficiency in English is required. Students must be able to understand, speak, read and write both general and academic English fluently. Please provide proof of level B2 (bachelor/undergraduate) or C1 (master/graduate). [Business & Economics]	
Academic calendar	2024/2025 Semester 1: 22 September - 31 December 2024, exams 13 January - 04	

Application deadlines (at the partner institution, after the application and nomination by FU Berlin)	1st Semester: 1 May (nomination: 15 April) 2nd Semester: 1 October (nomination (1 October)
Application formalities (at the partner institution, after the application and nomination by FU Berlin)	Application procedure: https://www.kuleuven.be/english/admissions/exchange
Accommodation	https://www.kuleuven.be/english/life-at-ku-leuven/housing https://www.kuleuven.be/english/life-at-ku-leuven/housing/find-housing/students/residences
Language courses	https://ilt.kuleuven.be/english/
Other information	Information for students with a special status: https://www.kuleuven.be/english/education/student/target-groups/special-target-groups Welcome Week with Orientation Days and a Buddy Program are organized: https://www.kuleuven.be/english/stuvo/studentswithadisability/living-on-your-campus/welcome-activities

Applying for an Erasmus+/SEMP exchange

Erasmus+ Studies Europe / SEMP

Who can apply?

- Students who are enrolled at the FU and complete a study program leading to a recognized degree.
- Students of a joint degree program of the FU and another German university.
- Doctoral candidates who are regularly enrolled at the FU.
- Stays abroad in the main country of residence are not eligible.
- The study period abroad must be part of the study program at the FU.
Recognition of academic achievements abroad at the FU should be guaranteed.

Erasmus+ Studies Europe / SEMP

When do I have to take action?

Erasmus+ studies can be started from the **3rd semester during the Bachelor's degree**, and from the **2nd semester during the Master's programme**. Therefore, please inform yourself about the exchange opportunities via Erasmus+ from the beginning of your studies!

Many institutes and departments offer information events from November to January on the Erasmus+ places offered and provide information about the application process.

Erasmus+ Studies Europe / SEMP

Information events of the Erasmus+ coordinators at the institute/department

Dept. of Education and Psychology: 05.12.2024, 14:00-15:30, lecture hall 1b

Department website: https://www.ewi-psy.fu-berlin.de/termine/erasmus_infoveranstaltung_2024.html

Dept. of Earth Sciences: 27.11.2024, 13:30 (EN)/15:00 (DE), hybrid: room G202 and Webex

Department website: https://www.geo.fu-berlin.de/studium/Aktuelles/Erasmus_-Infotag-Geowissenschaften.html

Dept. of History and Cultural Studies, Friedrich Meinecke Institute of History: 08.01.2025, 16:00, room A 336

Institute website: <https://www.geschkult.fu-berlin.de/e/fmi/studium/auslandsstudium/index.html>

Dept. of Philosophy and Humanities, Theater/Dance Studies, KMM: 28.11.2024, 12:00-14:00, seminar room IV

Institute website: https://www.geisteswissenschaften.fu-berlin.de/we07/studium/studieren_im_ausland/index.html

Dept. of Philosophy and Humanities, Film Studies: 04.12.2024, 18:00-20:00 Uhr, seminar room III

Institute website: https://www.geisteswissenschaften.fu-berlin.de/we07/studium/studieren_im_ausland/index.html

Erasmus+ Studies Europe / SEMP

How do I apply?

Applications must be submitted directly to the responsible Erasmus+ coordinators at the institute/department where you are studying.

Students who have been enrolled several times (combined Bachelor's degree, Master's degree in teaching) can submit an application for each subject or institute/department. A maximum of three online applications can be submitted in total.

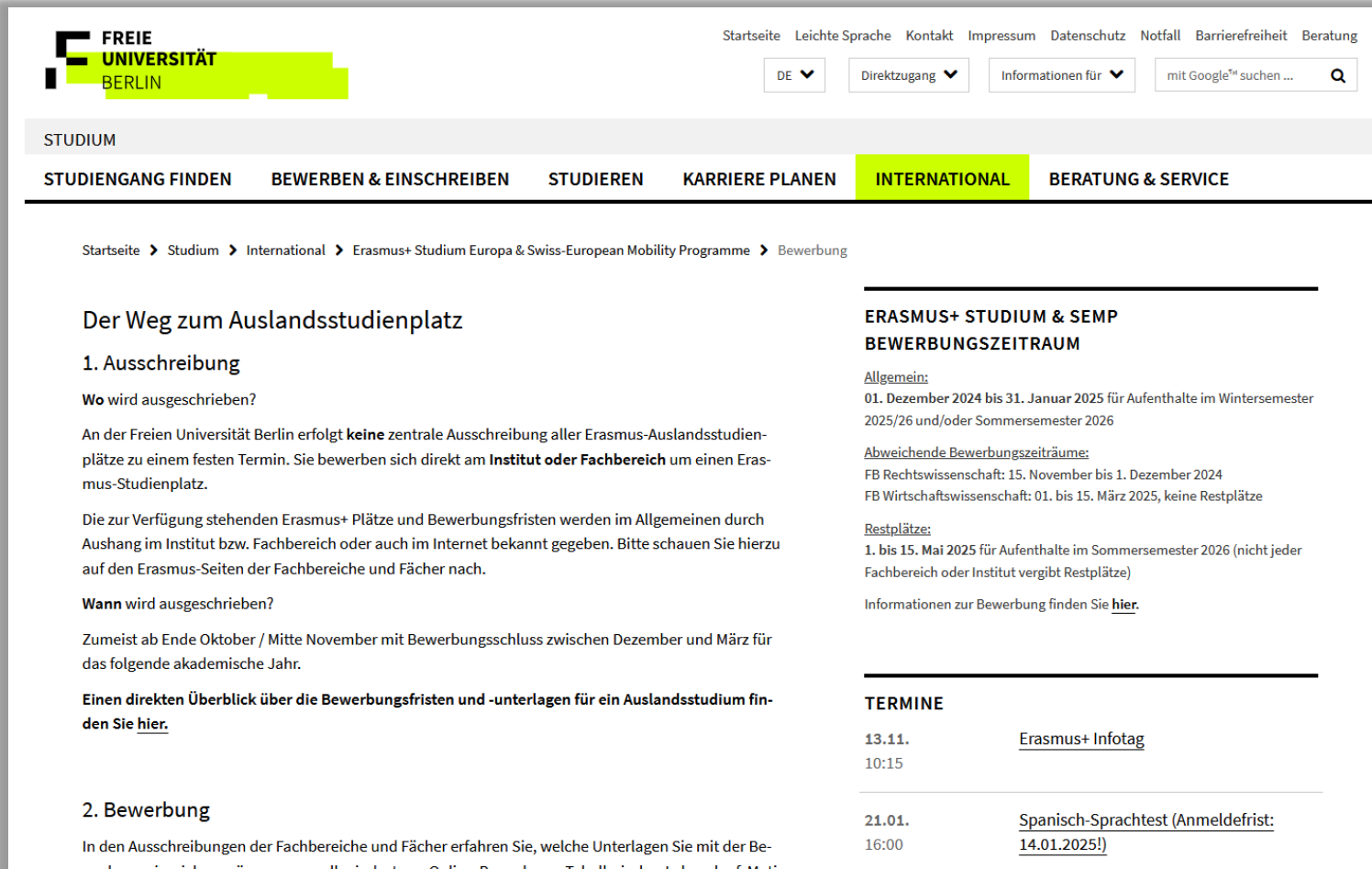
Applications from other disciplines to institutes/departments where you are not studying are not permitted!

The Erasmus+ coordinators usually select applicants on the basis of the documents submitted.

Erasmus+ Studies Europe / SEMP

Where can I get information?

FU homepage > Education > International > Study abroad > Erasmus+ Student Mobility
> Application



The screenshot shows the website of the Freie Universität Berlin. The header includes the university logo and navigation links: Startseite, Leichte Sprache, Kontakt, Impressum, Datenschutz, Notfall, Barrierefreiheit, Beratung. Below the header is a navigation bar with the following links: STUDIUM, STUDIENGANG FINDEN, BEWERBEN & EINSCHREIBEN, STUDIEREN, KARRIERE PLANEN, INTERNATIONAL (highlighted), and BERATUNG & SERVICE. The main content area is titled "Der Weg zum Auslandsstudienplatz" and contains the following sections:

- 1. Ausschreibung**
 - Wo wird ausgeschrieben?**

An der Freien Universität Berlin erfolgt **keine** zentrale Ausschreibung aller Erasmus-Auslandsstudienplätze zu einem festen Termin. Sie bewerben sich direkt am **Institut oder Fachbereich** um einen Erasmus-Studienplatz.

Die zur Verfügung stehenden Erasmus+ Plätze und Bewerbungsfristen werden im Allgemeinen durch Aushang im Institut bzw. Fachbereich oder auch im Internet bekannt gegeben. Bitte schauen Sie hierzu auf den Erasmus-Seiten der Fachbereiche und Fächer nach.
 - Wann wird ausgeschrieben?**

Zumeist ab Ende Oktober / Mitte November mit Bewerbungsschluss zwischen Dezember und März für das folgende akademische Jahr.

Einen direkten Überblick über die Bewerbungsfristen und -unterlagen für ein Auslandsstudium finden Sie [hier](#).
- 2. Bewerbung**

In den Ausschreibungen der Fachbereiche und Fächer erfahren Sie, welche Unterlagen Sie mit der Bewerbung einreichen müssen. Bitte lesen Sie die Ausschreibungen und Unterlagen sorgfältig durch.

On the right side of the page, there is a sidebar with the following information:

- ERASMUS+ STUDIUM & SEMP BEWERBUNGSZEITRAUM**
 - Allgemein:

01. Dezember 2024 bis 31. Januar 2025 für Aufenthalte im Wintersemester 2025/26 und/oder Sommersemester 2026
 - Abweichende Bewerbungszeiträume:

FB Rechtswissenschaft: 15. November bis 1. Dezember 2024
FB Wirtschaftswissenschaft: 01. bis 15. März 2025, keine Restplätze
 - Restplätze:

1. bis 15. Mai 2025 für Aufenthalte im Sommersemester 2026 (nicht jeder Fachbereich oder Institut vergibt Restplätze)

Informationen zur Bewerbung finden Sie [hier](#).
- TERMINE**

	Erasmus+ Infotag
13.11. 10:15	
21.01. 16:00	Spanisch-Sprachtest (Anmeldefrist: 14.01.2025!)

Erasmus+ Studies Europe / SEMP

Overview of application deadlines/documents, Erasmus+ coordinators and Erasmus+ websites of the departments/institutes:

FU homepage > Education > International > Study abroad > Erasmus+ Student Mobility > Application ([Link](#))

Informationen zur Bewerbung an den Instituten und Fachbereichen für ein Auslandsstudium über die Programme Erasmus+ Studium Europa und Swiss-European Mobility Programme

Bewerbungsfristen

FB Rechtswissenschaft: 1. Dezember, 15. Mai für Restplätze zum Sommersemester

FB Wirtschaftswissenschaft: 15. März

FB Charité: 30. November

Alle anderen Fachbereiche und Institute: 31. Januar, ggf. 15. Mai für Restplätze zum Sommersemester (siehe unten)

Bewerbungsunterlagen (mindestens)

- Online-Bewerbungsformular (verfügbar im [MoveON Outgoing Portal](#) vom 01. Dezember bis 31. Januar sowie vom 1. Mai bis 15. Mai)*
- Immatrikulationsbescheinigung
- Tabellarischer Lebenslauf (deutsch)
- Motivationsschreiben (deutsch)
 - ausführliche Darstellung des Studien- bzw. Forschungsvorhabens, Darlegung Ihres fachlichen Interesses sowie der Notwendigkeit und Durchführbarkeit des Auslandsaufenthalts
- aktuelle Leistungsnachweise (Ausdruck Campus Management), bei MA-Studierenden und Promovierenden zusätzlich die Abschlusszeugnisse
- Sprachnachweis (entsprechend den Anforderungen der Partnerhochschule)
 - CEFR-Sprachnachweise können vom [Sprachzentrum](#) ausgestellt werden.
 - Als Vorlage kann das [Sprachzeugnis der Zentraleinrichtung Sprachzentrum FUB](#) genutzt werden.
 - Sprachnachweise werden nur für Studierende der Freien Universität Berlin ausgestellt, die keinen Sprachkurs der ZE Sprachzentrum besucht haben bzw. besuchen.
 - Zentrale Sprachtests des Sprachenzentrums werden für die Sprachen Englisch, Französisch und Spanisch während der Vorlesungszeit angeboten. Die Testtermine werden [hier](#) veröffentlicht. (Englisch: Um ein Terminangebot zu erhalten, wenden Sie sich bitte entweder per E-Mail oder telefonisch innerhalb der Sprechzeiten, mit Angabe Ihrer spätesten Abgabe- bzw. Nachreichfrist für das Sprachzeugnis an das [Sekretariat des Sprachenzentrums](#).)
- ggf. zusätzliche Unterlagen je nach Institut/Fachbereich (siehe unten)

- ▼ Fachbereich Biologie, Chemie, Pharmazie
- ▼ Fachbereich Erziehungswissenschaft und Psychologie
- ▼ Fachbereich Geowissenschaften
- ▼ Fachbereich Geschichts- und Kulturwissenschaften
- ▼ Fachbereich Mathematik und Informatik
- ▼ Fachbereich Philosophie und Geisteswissenschaften
- ▼ Fachbereich Physik
- ▲ Fachbereich Politik- und Sozialwissenschaften

Institut	Otto-Suhr-Institut für Politikwissenschaft
Info-Veranstaltung	29.11.2023, 18Uhr s.t.; Ihnestr. 21, Hörsaal A
Bewerbungsfrist	31. Januar
Zusätzliche Bewerbungsunterlagen	<ul style="list-style-type: none">• Motivationsschreiben (max. 2 Seiten) in Deutsch sowie in der Lehrsprache der ersten Priorität bzw. Englisch• Gehen Sie im Motivationsschreiben auch auf Ihre bisherigen Studienschwerpunkte ein.
Abgabe der Bewerbung	Die Unterlagen sind ausschließlich per E-Mail an osi-erasmus@polsoz.fu-berlin.de zu richten.
Erasmus+ KoordinatorIn	Prof. Dr. Anja Osei, studentische Mitarbeiterinnen: Sophie Prillwitz
Erasmus Website	http://www.polsoz.fu-berlin.de/polwiss/studium/auslandsstudium/llp_erasmus/index.html

Erasmus+ Studies Europe / SEMP

Application deadlines for studying abroad in the winter semester 2025/26 and/or summer semester 2026

- Department of Law: December 1, 2024
- School of Business and Economics: March 15, 2025
- All other departments/institutes of the FU: January 31, 2025

Application deadline for studying abroad in the summer semester 2026 (remaining places)

- May, 15 2025
- Attention: Not all institutes/departments will allocate remaining places in May. Therefore, please inform yourself beforehand.

Erasmus+ Studies Europe / SEMP

Application documents

- Online application form (specification of up to three partner universities possible, 1st wish, 2nd wish, 3rd wish)
- Current certificate of enrolment
- Curriculum vitae
- Letter of motivation (German or English, max. 1-2 pages)
 - > Detailed description of the study or research project, presentation of the professional interest as well as the necessity and feasibility of the stay abroad
- Current proof of achievement (printout Campus Management), for MA students and doctoral candidates also the degree certificates
- Current language certificate(s) for the main language of instruction (see language requirements of the partner universities, contractually agreed minimum level: B1)
- If applicable, additional documents per institute/department

Erasmus+ Studies Europe / SEMP

Information on the online application form

- FU Students log in to the MoveON Outgoing Portal Erasmus+ Studies via single sign-on with their existing Zedat username and Zedat password.
 - **new portal, new link, new login:**
<https://fuberlin.moveon4.de/form/6731045d21961d932402ede4/deu>
- Online application form available in the MoveON Outgoing Portal Erasmus+ Studies:
 - 01.12.2024 to 31.01.2025,
 - 01.03.2025 to 15.03.2025 (School of Business and Economics),
 - 01.05.2025 to 15.05.2025 (Application for remaining places summer semester 2026)
- Outside of the periods specified above, the online application form is not available. It cannot be filled in retrospectively.
- All applicants must complete the online application form in full and send it by the deadline so that their application can be considered.
- After sending the online application form, it will be generated as a PDF and can be saved by the students and submitted to the department/institute.

Erasmus+ Studies Europe / SEMP

Information on the online application form

- For students of the Department of Law, there is a different procedure for the online application form, about which they will be informed by the department.
- Students can access their online forms in the MoveON Outgoing Portal Erasmus+ Studies and download them as PDFs.
- Subsequent changes to created online forms (status "submitted", generated as PDF) are not possible.
- In case of technical problems, students should contact the Erasmus+ Team FU (Outgoing), outgoing-erasmus@fu-berlin.de by e-mail before the respective application deadline and describe the problems.

Erasmus+ Studies Europe / SEMP

Notes on language proficiency

Current proof of language proficiency (in accordance with the requirements of the partner university)

- CEFR language certificates can be issued by the FU Language Center.
- As a template, the language certificate of the FU Language Center can be used (German/English).

Central Language Tests of the FU Language Center

Participation in the language tests is only intended for FU/Charité students who have not attended or are not attending a language course at the Language Center.

Spanish: 21.01.2025, 06.05.2025 (for applicants for remaining places summer semester 2025), registration required by 14.01.2025 or 29.04.2025 via an e-mail form at the latest

French: 13.01.2025, registration via an e-mail form required (no further dates in the winter semester, one date planned in summer semester 2025, in principle no individual dates)

English: The appointments are made by the secretariat of the Language Center. Students should contact the secretary's office as soon as possible and in good time before the application deadline, stating the latest submission or late submission deadline for the language certificate, by telephone during office hours (Tue & Wed 10:30 a.m. to 1:30 p.m., Tel.: 030/83854504) or by e-mail (sprachenzentrum@fu-berlin.de).

Erasmus+ Studies Europe / SEMP

Selection criteria

- Quality of the letter of motivation
- Quality of the study project abroad
- Individual Academic Achievements
- Commitment to the department / social commitment
- Language skills
- The catalogue can be extended by the department/institute with additional criteria.

Questions about the selection criteria and the timing of the selection/allocation of places can be answered by the Erasmus+ coordinators at the institute/department.

The selection must be finished by the end of March at the latest (or by the end of May).

Erasmus+ Studies Europe / SEMP

Recommendations for the application

- Find out whether the partner universities offered by your institute/department are suitable for your field of study.
- Check whether you meet the academic and language requirements of the partner universities (e.g. proof with the transcript of records that a certain number of ECTS have been completed in full at the FU).
- Find out about the semester dates of the partner universities (lecture start/end, exam start/end), as these often differ from those at the FU.
- Find out about the housing situation on site in the host country/host town.
- Prepare yourself linguistically for studying abroad in good time and make sure you have an up-to-date proof of language proficiency. There are not always (sufficient) courses offered in English, so knowledge of the national language (possibly regional language such as Catalan) is required.
- Take a look at the current course catalog of the partner universities to get an impression of the courses offered and the languages of instruction.
- If you have several subjects at the FU: Apply via the subject (the institute) that you would like to study mainly at the partner university. There is no guarantee that you will be able to study your all of your subject(s) at the host university.
- In your letter of motivation, please refer to the partner universities and make a reference to your current studies at the FU. Why are these universities interesting for studying abroad (course offerings, research focus)? Make it clear that you have informed yourself about the partner universities and have made a conscious choice.

Funding conditions, financing

Erasmus+ Studies Europe / SEMP

Duration of stay per stay abroad

- minimum 2 months (60 days), exception: trimester/terms less than 2 months
- maximum 12 months (360 days)
- length of stay depends on the semester dates of the partner universities

Maximum duration of Erasmus+ participation

- 12 months in the first cycle of studies (BA or equivalent) including internships and graduate internships
- 12 months in the second cycle of studies (MA or equivalent) including internships and graduate internships
- for single-cycle courses of study (e.g. medicine, law, pharmacy, veterinary medicine), a total duration of 24 months applies
- 12 months in the doctoral phase

Erasmus+ Studies Europe / SEMP

Repeat participation in the Erasmus+ programme

is possible up to a total period of 12 months per study cycle (24 months for state examinations/law examinations), taking into account the minimum and maximum duration of stay per mobility activity.

Previous months and days already funded will be credited towards the maximum possible 12 months per study cycle (24 months for state examinations/law examinations).

Examples

- (1) 4 months Erasmus+ studies in winter semester 2025/26 in France
5 months Erasmus+ studies in the summer semester 2026 in Italy
(however, the beginning and end of the semester dates must not overlap)
- (2) 5 months of study abroad have already been completed in the BA via Erasmus+
7 months could still be funded in the BA via Erasmus+ (studies/internship/graduate internship)
e.g. 5 months of study abroad and 2 months of internship for graduates

Erasmus+ Studies Europe / SEMP

Funding conditions

Completion of courses worth at least 15 ECTS per semester including participation in and passing the examinations of the partner university, all semester periods/blocks must be covered by courses.

Erasmus+ Financial Support

The **Erasmus+ funding period** is determined by us before the start of the study abroad and corresponds to the expected duration of study at the host university. The regular semester dates are used for the start date and end date (see [MoveON Publisher](#)).

- Introduction/welcome days, lecture period, regular examination period
- If the study period differs from the semester dates, e.g. because students are doing (research) internships, students must inform us by e-mail about the individually agreed period.
- If students take courses at UNIS instead of at the actual partner university in Norway, we need to be informed as early as possible. The Erasmus+ funding period then depends on the UNIS course periods.

Erasmus+ Studies Europe / SEMP

Erasmus+ Financial Support

- For the academic year 2025/26, the financial support is fixed in July 2025.
- FU outgoing students will be informed by us about the financial support and the funding conditions (start winter semester 2025/26: July 2025, start summer semester 2026: October 2025).
- Country rate per month (currently 2024/25: group 1: 600 euros, group 2 & group 3: 540 euros)
 - G 1: Austria, Belgium, Denmark, Finland, France, Iceland, Ireland, Italy, Liechtenstein, Luxembourg, Netherlands, Norway, Sweden
 - G 2: Cyprus, Czech Republic, Estonia, Greece, Latvia, Malta, Portugal, Slovakia, Slovenia, Spain
 - G 3: Bulgaria, Croatia, Lithuania, North Macedonia, Poland, Romania, Serbia, Turkey, Hungary

Erasmus+ Studies Europe / SEMP

Erasmus+ Financial Support

- Additional top-up amount fewer opportunities possible (currently 2024/25: 250 euros/month) for
 - Students with child(ren),
 - Students with disabilities from GB 20,
 - Students with a chronic illness (medically certified additional need abroad due to the illness),
 - Students from non-academic parents (first-time academic),
 - Students with a part-time job (other than self-employment) that had to be given up due to studying abroad and
 - that has been exercised continuously for at least 6 months since 01.06.2024,
 - with a monthly net salary of more than 450 euros and less than 850 euros,
 - the activity is terminated before the start of the stay abroad or is paused abroad > loss of earnings (no home office, no continued payment of wages, no paid vacation).
- If several target group characteristics apply (e.g. first-time academic and employed student): the top-up amount can only be paid for one target group characteristic, i.e. it cannot be combined.
- Participants with disabilities, chronic illnesses and participants with child(ren) can claim real costs.
- Additional financed travel days possible (currently 2024/25: respective country rate per day)

Swiss European Mobility Programme / SEMP

Switzerland: financial support

SEMP students can receive a financial grant from the Swiss government for their stay in Switzerland.

By applying for the exchange at the partner university, you are also applying for the grant.

However, your acceptance as an exchange student from the partner university is no guarantee that you will receive one.

The financial support is paid by the Swiss partner university. The amount of the grant is currently CHF 2,200 per semester (approx. 2,000 euros).

Erasmus+ Studies Europe / SEMP

Funding opportunities

- Auslands-BAföG www.bafög.de
- German Academic Exchange Service www.daad.de
- 13 scholarship organizations for the promotion of gifted students of the BMBF www.stipendiumplus.de
- Germany Scholarship www.deutschlandstipendium.de

Students with other scholarships

- Simultaneous funding via Erasmus+ and other EU programs is not possible.
- Simultaneous funding via Erasmus+ and PROMOS is not possible.
- Scholarship holders of funding agencies, foundations, DAAD, etc. must inform them about Erasmus+ funding and have the scholarship provider check whether simultaneous funding is permissible.
If the additional financial support via Erasmus+ is not possible, students must inform us by email.
In this case, the Erasmus+ place will be funded without an Erasmus+ grant (Zero Grant Mobility).
- BAföG abroad can be received in addition to Erasmus+.

Erasmus+ Studies Europe / SEMP

Notes on Auslands-BAföG

- Financing of partial or full education at a university as well as compulsory internships within the EU and Switzerland
- Minimum duration of the stay abroad: 6 months (1 semester) or 12 weeks as part of a university cooperation and compulsory internships
- No domestic BAföG? > you may still be entitled to BAföG abroad, apply for a preliminary decision
- Proof required that the stay abroad is conducive to training in Germany
- Funding abroad usually for a maximum of 1 year, will not be counted towards the standard period of study (maximum duration of BAföG funding can therefore be extended by 1 year)
- separate application to the office responsible for the destination country

Erasmus+ Studies Europe / SEMP

What FU students who have been abroad with Erasmus+ say

Tobias, Grenoble

„I'm just grateful for the cultural exchange, a wonderful time and the fact that I made friends for life.“

Martin, Turkey

„My personal experiences in both semesters far exceeded my expectations, they could not have been more positive.“

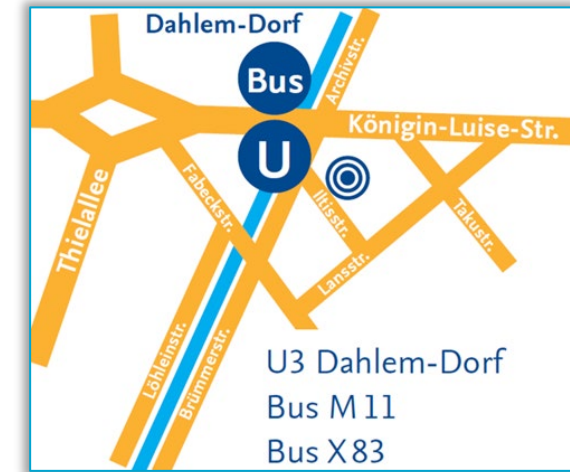
Thomas, Sweden

„In the end, that's the best thing: you go to a country to do Erasmus, but you come back with friends from all over the world.“

Erasmus+ Studies Europe / SEMP

Contact Erasmus+ Team FU (Outgoings)

Freie Universität Berlin
Dept. of International Affairs
Student Mobility Office
at the Student Services Center (SSC)
Ittisstr. 4
14195 Berlin



Website: <http://www.fu-berlin.de/erasmus-studium>

Office hours during the lecture period (until 15.02.2025)

By phone: Tuesday 9:30 – 12:30, 2:00 – 5:00, Thursday 2:00 – 5:00

In presence at the SSC: Tuesday 09:30 – 12:30, 14:00 – 17:00

No office hours during the academic holidays: 23.12.2024 to 04.01.2025.

Thank you for listening!

Do you have any questions?